

Audit Committee	
Meeting Date	19 September 2018
Report Title	Committee Work Plan
Cabinet Member	Cllr Duncan Dewar-Whalley, Cabinet Member for Finance & Performance
SMT Lead	Nick Vickers, Chief Financial Officer
Head of Service	Rich Clarke, Head of Audit Partnership/Nick Vickers, Chief Financial Officer
Lead Officer	Rich Clarke Head of Audit Partnership/Nick Vickers Chief Financial Officer
Classification	Open
Recommendations	To note the annual work plan.

1 Purpose of Report and Executive Summary

1.1 This report is to present an updated 12 month work plan.

2 Background

2.1 The Chairman requested an updated approach to this report and the format was agreed at the last meeting of the Committee.

3 Proposals

3.1 The Annual Work Plan is noted.

4 Alternative Options

4.1 None.

5 Consultation Undertaken or Proposed

5.1 None.

6 Implications

Issue	Implications
Corporate Plan	Supports the priority of being a Council to be Proud Of.

Financial, Resource and Property	No direct implications.
Legal, Statutory and Procurement	No direct implications.
Crime and Disorder	No direct implications.
Environment and Sustainability	No direct implications.
Health and Wellbeing	No direct implications.
Risk Management and Health and Safety	No direct implications.
Equality and Diversity	No direct implications.
Privacy and Data Protection	No direct implications.

7 Appendices

7.1 The following documents are to be published with this report and form part of the report:

- Appendix I: Annual Work Plan

8 Background Papers

None

Appendix I

Annual Work Plan

	Lead Officer
19 September	
Work Plan (including professional updates)	Chief Financial Officer
Member training & development	All
Annual Treasury Management Review	Chief Financial Officer
Annual Audit Letter	External Auditor
Update	External Auditor
28 November	
Work Plan (including professional updates)	Chief Financial Officer
Member training & development	All
Six Month Treasury Management Review	Chief Financial Officer
Fraud and Compliance	Revenues and Benefits
Internal Audit Charter	Head of Audit Partnership
Update	External Auditor
13 March	
Work Plan (including professional updates)	Chief Financial Officer
Internal Audit Plan 2019/20	Head of Audit Partnership
Strategic Risk Register and Action	Head of Audit Partnership
Certification of Claims and Returns	External Auditor
2019/20 Audit Plan – External Audit	External Auditor
July	

Work Plan (including professional updates)	Chief Financial Officer
Annual Statement of Accounts	Chief Financial Officer
Audit Findings Report	External Auditor
External Audit Fee Letter	External Auditor
Internal Audit Annual Report 2018/19	Head of Audit Partnership
Audit Committee Annual Report	Head of Audit Partnership